

BANISTER PRIMARY SCHOOL
MEETING OF THE FULL GOVERNING BODY

THURSDAY 2nd July 2020

9.00 AM

MINUTES

Those Present:

Kate Vincent (Head Teacher)
Peter McBride (Chair)
Vivek Kohli
Dave Hockin
Matthew Turpin
Richard Congreve
Romana Syed
Marion Clelland
Laura Racioppi
Samantha Clough
Vicky Boothman
Luke Newman

Apologies: Megan Streb

Cllr. Steve Leggett

Peter Davison

Absent: None.

In attendance:

Katie Pevreall (Clerk)

Notes:

1. Welcome, Present and Apologies

1a. The Chair welcomed everyone to the meeting. Apologies were accepted from Megan Streb, Peter Davison and Cllr. Steve Leggett.

1b. One governor noted that governors might consider using an alternative video call platform in the autumn term due to security concerns.

2. Declaration of Interest

2a. Governors did not declare an interest in any of the agenda items.

3. Minutes and Actions of the previous meeting

3a. The Chair signed the minutes of the previous meeting.

4. Risk Assessment Review

4a. Governors agreed that the reviewed risk assessment was positive and that the school's plan seemed to have worked well. It was noted that the risk assessment was a living document that would change regularly. The school would carry out a detailed review towards the end of August based on the most recent government guidelines.

5. Review of Current Situation and Next Steps

5a. Governors were informed that an SLT meeting will take place on 21st August. As such, governors agreed to meet again on 27th August, unless there were any changes to guidance that required an emergency meeting.

5b. It was agreed that a letter would be sent to parents informing them that the school anticipated a full opening in September but would not be able to offer after-school clubs or breakfast.

5c. Governors were informed that YR would have a delayed start in the autumn term as the majority of incoming pupils would not have been to nursery for six months. It was noted that the school was not yet able to send information to new YR parents via Parentmail.

5d. It was agreed that governors would send out a separate Parentmail to inform parents that it was the school's intention to fully reopen in September and that the way in which this would be implemented would be communicated to them through the school.

ACTION: PM to send brief parentmail.

5e. Governors discussed a letter the headteacher had drafted with regard to the distribution of SEND provision throughout the city, and the impact this was having on Banister. It was agreed that the best course of action would be to speak to Derek Wiles first informing him that if no changes were made the school would be forced to contact the chief executive.

Q: Is this a local issue or a national issue?

A: The systemic issue is local

5f. The school noted that it was nice to have been able to welcome more pupils back into school. The board was informed that the bubbles were working well and the lunchtime supervisors and the site team had been doing a fantastic job.

5g. It was noted that the children's anxiety had decreased. The school was still getting requests from parents asking for their children to return before the summer holiday.

Q: Are the staff happy?

A: They are happy but very tired.

6. Any Other Notified Business

6a. All but the Chair, the Headteacher, David Hockin, Richard Congreve and Katie Pevreall left the meeting.

6b. One governor raised concerns over whether the school and governing body had completed all statutory requirements for the year, or whether this had been disrupted by the pandemic. It was noted that the school and the clerk had been monitoring policies that required review. It was acknowledged that the Headteacher's midterm review had been postponed under the circumstances.

6c. The school noted that they would not be an early adopter of the new YR baseline that was due to be rolled out in September as it had now been made optional.

ACTIONS:

Page Number	Minute Number	Action	Person responsible
2	5d	PM to send brief parentmail.	PM