
Minutes

Meeting	Friends at Banister Q1 Meeting
Date and time	Monday 19 th January 15:00-16:00
Location	The Board Room, Banister Primary School

Permanent Structure & Storage

FAB agreed for a permanent structure for FAB storage and members in attendance offered space in garages for small amounts of FAB stock.

Action: Chair and Vice-Chair to send proposal to school — Mr Murisen to advise where it can be located.

Action: Chair to check to see what is inside Milky Way cupboard and how much space is available

Action: James to enquire about the potential of storage container donation

Donations

Book donations were discussed with a priority to **Year 5 and Year 6**, as these year groups currently have the lowest stock.

Action: James to discuss with Miss Price the potential of donating a small boat to the school

Events

Agreed: Valentine's Bake Sale and Refreshments

Friday 13th January 15:00-15:30

Miss Holland will support the Lighthouse Team of students to design posters and help run the stall. Payments will be made via QR code or cash, parent volunteers also required to assist with the running of the stand. Approval given to purchase paper bags and other necessary equipment.

Agreed: Music Fest: lollies and cold drinks to be sold/provided after

Agreed: Sports Day Friday 17th July: lollies and cold drinks to be sold/provided after

The Summer Fair is currently pencilled in for Friday 10th July, but it was agreed that a weekend date would be preferred.

Action: Chair to find out date of Springhill's Summer Fair to avoid clashes

World Book Day Thursday 5th March, a **Fancy Dress Swap Shop** will be run by Miss Waight Monday 9th – Friday 20th February or until stock lasts.

Book Fair Tuesday 24th – Friday 27th March 15:00-15:30

Parent volunteers required to help with taking payments

FAB Newsletter

Aim: Publish regularly.

Include “**free things to do in Southampton**” each holiday. Suggested items: Light Illuminations (Half Term), Oasis City Farm, Crafternoons.

Please send any suggestions to BanisterPTA@gmail.com

AOB

Fallen Tree – Fundraising

Kieran Murisen requested £250 from fundraising funds for tree removal, James advised this should be processed via the **Governance Team**.

Action: Chair to speak with Mr Murisen

Lakeside Trains – FAB Christmas Evening Event

Action: James to look into the costs of hosting this event and the feasibility of FAB arranging something

Easter Egg Donations

Action: Miss Holland to support Lighthouse Team in approaching supermarkets for donations

Textile Bank

Clarification needed on where the money from donations goes and possible fundraising targets

Action: Vice Chair to provide signage for notice board and staff room

*All cakes provided need to come with a list of ingredients and allergies. Bought cakes should be donated in original packaging. NO NUTS

Volunteering Opportunities

- **Valentines Bake Sale: Friday 13th January 15:00-15:30**
Donate or bake cakes* dropped off to reception no later than Friday 13th January AM
Running the stall
- **Music Fest: Date TBC**
Hand out lollies and prepare cold drinks
- **Sports Day: Friday 17th July time TBC**
Hand out lollies and cold drinks
- **World Book Day Swap Shop**
1 volunteer needed per day to assist Miss Waight
- **Book Fair: Tuesday 24th – Friday 27th March 15:00-15:30**
Volunteers needed each day 15:00-15:30 to take payments

Please contact BanisterPTA@gmail.com with your name, contact number, event and dates you can assist with. A temporary WhatsApp chat will be created for each event to plan.

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