

BANISTER PRIMARY SCHOOL  
 MEETING OF THE FULL GOVERNING BODY  
 THURSDAY 23<sup>rd</sup> MAY 2024  
 9.00 A.M. IN SCHOOL (HYRBID)

**MINUTES**

<b>Present</b>	<b>Initials</b>	<b>Apologies</b>	<b>Initials</b>
P K McBride	Mac	Kate Vincent	KV
Nic Waight	NW	Luke Newman	LN
David Anthony	DA		
Peter Davison	PD		
Vivek Kohli	VK	Ibrahim Enemosah	IE
Matthew Turpin	MT		
Steve Leggett	SL		
Emily Fellows	EF	Cody Pevreall (Clerk)	CP
Holly Smith	HS		
Megan Streb	MS		

<b>No</b>		<b>Actions</b>
<b>1</b>	<b>Welcome, present and apologies</b>	
<b>1a</b>	Mac welcomed everyone to the meeting. Apologies were accepted from KV and LN.	
<b>2</b>	<b>Declarations of Interest</b>	
<b>2a</b>	None were declared.	
<b>3</b>	<b>Minutes and Actions from Previous Meeting</b>	
<b>3a</b>	The minutes of the previous meeting were agreed as a true record.	
<b>3b</b>	KV to recirculate training links and KV to follow up re: triangulation training remained ongoing.	<b>KV</b>
<b>4</b>	<b>Correspondence</b>	
<b>4a</b>	Governors had received the final Ofsted report, and this had also been shared with parents.	
<b>4b</b>	MS joined the meeting.	
<b>4c</b>	Governors discussed ways in which to thank teachers for their hard work. It was noted that National Thank a Teacher Day was on 19 <sup>th</sup> June. In addition to a collective thank you from governors, governors would also encourage the school community to participate in this. Mac and HS would meet to discuss how this could be promoted. Mac would circulate a thank you from governors.	<b>Mac/HS</b>
<b>4d</b>	It was also agreed that a press release would be written and sent to The Daily Echo. SL and Mac would meet to discuss this.	<b>Mac/SL</b>
<b>5</b>	<b>Budget Approval 2024/25</b>	

**5a** The proposed budget had been circulated prior to the meeting. VK had met with Annie Smith to discuss the budget.

**5b** The school was projecting an in-year deficit of £7,641 for 2024/25 with a cumulative surplus of £50,028.

**5c** Teaching salaries were approximately 75% of the school's total expenditure and teacher pay rises were having the biggest impact on this projection. There were also children in Y6 who currently received significant funding for their EHCPs who would be leaving at the end of this academic year. This would be an approximate loss of £40,000 in funding.

**Q: Has the increase in the number of people selecting Banister as a first choice changed the profile of pupils, for example is there a different proportion of PP children?**

**A: No, the profile of pupils remains consistent.**

**5d** The pupil number forecast for the school for the next five years was consistent. Other areas were being significantly impacted by falling numbers.

**5e** The proposed budget of £2,620,579 income and £2,628,220 expenditure with a £7,641 in year deficit and £50,028 cumulative surplus for the 2024/25 year was agreed by all those present.

## **6 Governor Development**

**6a** The Chair asked governors to consider what the priorities for governor development would be for the next four years. It was agreed that each governor would come back with at least one suggestion for the following meeting and the common themes identified. **ALL**

**6b** Governors would each see their link staff member prior to the next meeting and also discuss with them what they would like to see moving forward.

**6c** The PTA would be started again next year. Governors had been involved previously and this had proven successful. It was suggested that specific roles be created for the PTA and that elections be held to fill them.

## **7 AOB**

**7a** There was currently a consultation about the proposed changes to sex education and governors were encouraged to respond.

## **ACTIONS**

<b>Page</b>	<b>Item</b>	<b>Action</b>	<b>Resp.</b>
<b>1</b>	<b>3b</b>	KV to recirculate training links	<b>KV</b>
<b>1</b>	<b>3b</b>	KV to follow up re: triangulation training	<b>KV</b>
<b>1</b>	<b>4c</b>	Mac and HS to promote National Thank a Teacher Day	<b>Mac/HS</b>
<b>1</b>	<b>4d</b>	Mac and SL to write Ofsted press release	<b>Mac/SL</b>
<b>2</b>	<b>6a</b>	Governors to bring suggestion for governor development priorities to next meeting	<b>ALL</b>

