

BANISTER PRIMARY SCHOOL
MEETING OF THE FULL GOVERNING BODY
THURSDAY 18th JULY 2024
9.00 A.M. IN SCHOOL (HYRBID)

MINUTES

| Present | Initials | Apologies | Initials |
|----------------|-----------------|------------------|-----------------|
| P K McBride | Mac | Kate Vincent | KV |
| David Anthony | DA | Nic Waight | NW |
| Peter Davison | PD | | |
| Vivek Kohli | VK | | |
| Matthew Turpin | MT | | |
| Steve Leggett | SL | | |
| Emily Fellows | EF | | |
| Holly Smith | HS | | |
| Megan Streb | MS | | |
| Luke Newman | LN | | |

| | | Absent | Initials |
|--|--|---------------|-----------------|
| | | | |

| | | In Attendance | Initials |
|--|--|-----------------------|-----------------|
| | | Cody Pevreall (Clerk) | CP |
| | | Tracy Price (DHT) | TP |

| No | | Actions |
|-----------|---|----------------|
| 1 | Welcome, present and apologies | |
| 1a | Mac welcomed everyone to the meeting. Apologies were accepted from KV and NW who were on the Y6 London trip. | |
| 2 | Declarations of Interest | |
| 2a | None were declared. | |
| 3 | Minutes and Actions from Previous Meeting | |
| 3a | The minutes of the previous meeting were agreed as a true record. | |
| 3b | LN joined the meeting. | |
| 3c | KV to recirculate training links and KV to follow up re: triangulation training remained ongoing. | KV |
| 4 | Correspondence | |
| 4a | None | |
| 5 | Communications Between Headteacher and Governors | |
| 5a | The Chair had spoken with the HT about staffing concerns. SL had spoken with the HT about the transformation programme. | |
| 5b | The Chair had written to the two new MPs on behalf of all four trusts in the city to request clarification on their education policies. | |
| 6 | Subcommittee Reports and Matters Arising | |
| | <i>GP</i> | |
| 6a | The committee had not been able to monitor the budget fully as there was not a complete budget report available. It was estimated that there would be a | |

£50,000 surplus at the 2025 year end. This would be dependent on the appointment of a SENCO.

- 6b** The school had been unable to recruit a SENCO in time for September. DA had met with the headteacher the previous week to discuss this and any support that could be put in place as she would be taking on the SENCO role. TP would also be supporting with this, and it was hoped that the school could employ a headteacher's PA for support in other areas.
- 6c** One member of staff was on maternity leave, and another was due to start maternity leave. Aside from a SENCO, the school was full staffed from September, however some staff were being interviewed for other positions that week.
- 6d** The MilkyWay management had changed, and positive changes had been implemented. The provision and food were of a better quality and processes had been streamlined.
- 6e** The school would have a new information management system in place for September which would replace Parent Mail and SchoPay.
- 6f** The ceiling of the top floor walkway had started to collapse. This had been addressed with a temporary measure and would be fixed permanently in the Summer.
- TLC*
- 6g** The focus for TLC had been to discuss changing the approach to data to ensure that governors were receiving useful data at the appropriate times, without additional workload for staff. The Chair had subsequently met with the headteacher who had shown him some useful reports that could be pulled straight off the system. TP and PD had also met to discuss when data would be available and the details that would be included. A proposal had been sent via email and all those who had responded had done so positively.

7 Data

- 7a** TP provided governors with data from the current year and the previous two years for comparison.
- 7b** 73.3% of the YR cohort achieved GLD, which was above the national average.
- Q: Why was there such a difference between the attainment for the 2021/22 cohort and 2022/23 cohort?***
- A: Quality of teaching and a difference in cohorts. One cohort settled very quickly, and the other didn't.***
- 7c** It was noted that some of the key groups were below national, for example EAL, and this would be analysed further in the Autumn term.
- 7d** Phonics was at 86.7% for Y1 which was above the national average but a dip from the previous year of 91.5%. This was partly due to the fact that six children joined in the Spring and Summer terms who were all new to the country.

Q: Was the turbulence the same the year before?

A: No, there were not as many children who were new to country joining in that cohort.

7e TP continued to work alongside the English hub who set ambitious targets. TP had spoken to them about these targets, and the turbulence in cohorts which made them challenging. The English hub had asked for a target of 98-99% due to the outstanding teaching and effective teachers.

7f Of the children who had not passed their phonics in Y1 last year, 66.7% had passed in Y2.

8 SEND End of Year Report

8a The main concern was that the SENCO would be leaving. Otherwise, the report did not raise anything unexpected. The biggest need in school continued to be speech and language.

8b There were two EHCP applications currently with the LA and eight applications left to write.

9 Pupil Premium Statement

9a There was an error on Perspective in regard to the data for disadvantaged pupils. The statement would be available in the Autumn term.

10 Filtering and Monitoring Processes

10a The school was currently monitoring staff's activity on all staff laptops at the same level as children's activity was monitored. Staff were notified of this in April; however some issues had occurred which were currently being dealt with. It was possible that one of these issues could have resulted in the school being accused of a breach of privacy.

Q: How is it being monitored?

A: The software is AI generated and will learn from false positive.

10b One governor noted that the ICO was clear the staff monitoring should be used as a last resort.

Q: What was the rationale behind putting the system in?

A: As part of KSCIE 2024, the school should have a filtering and monitoring system in place.

10c After discussion, governors agreed that the monitoring of staff laptops should not be in place in September. Governors would then discuss this at the first FGB meeting of the year with all the appropriate documents provided ahead of time, and a decision as to the best approach would then be made.

10d MT left the meeting.

11 Governor Business

11a LN's term of office was due to end in September. It was agreed that renewing his term of office would be proposed to SCLT.

11b There was an inset day on 30th August and governors requested an opportunity to meet with teachers on that day.

12 AOB

12a None.

ACTIONS

| Page | Item | Action | Resp. |
|------|------|--|-------|
| 1 | 3c | KV to recirculate training links | KV |
| 1 | 3c | KV to follow up re: triangulation training | KV |