

BANISTER PRIMARY SCHOOL  
 MEETING OF THE FULL GOVERNING BODY  
 THURSDAY 21<sup>st</sup> MARCH 2024  
 9.00 A.M. IN SCHOOL (HYRBID)

**MINUTES**

<b>Present</b>	<b>Initials</b>	<b>Apologies</b>	<b>Initials</b>
P K McBride	Mac	Nic Waight	NW
Kate Vincent	KV		
Peter Davison	PD	<b>Absent</b>	<b>Initials</b>
Vivek Kohli	VK	Ibrahim Enemosah	IE
Matthew Turpin	MT	David Anthony	DA
Steve Leggett	SL	Luke Newman	LN
Megan Streb	MS		
Emily Fellows	EF	<b>In Attendance</b>	<b>Initials</b>
Holly Smith	HS	Cody Pevreall (Clerk)	CP

**No** **Actions**

**1 Welcome, present and apologies**

**1a** Mac welcomed everyone to the meeting. Apologies were accepted from NW.

**2 Declarations of Interest**

**2a** None were declared.

**3 Minutes and Actions from Previous Meeting**

**3a** VK joined the meeting.

**3b** The minutes of the previous meeting were agreed as a true record.

**3c** KV would resend the links to training. **KV**

**3d** KV to follow up re: triangulation training remained ongoing. **KV**

**4 Correspondence**

**4** None.

**5 Communications Between Headteacher and Governors**

**5a** The Chair and headteacher had been discussing a child with 18.5 days of suspensions. No further information was given as it was possible that a panel would be required in the near future.

**5b** MT joined the meeting.

**6 Subcommittee Reports and Matters Arising**

*GP*

**6a** The committee met the previous week and discussed the outturn forecast for the end of the financial year. Previously the committee had not had oversight over the outturn forecast for this financial year. The school was anticipating a £125,000 to £129,000 carry forward.

**6b** The draft funding formula was available, and the committee would be reviewing the budget for next year at the next meeting.

**6c** The committee had also discussed health and safety. The school wanted to revisit some of its risk assessments. The committee had discussed the fire processes and how to address a training gap in this area.

**6d** The after-school club had also been discussed. There were some changes forthcoming due to a staff member leaving and the school was exploring options for the future. It was possible that the school would use a third-party provider and Annie Smith would be bringing information about this back to GP.

*TLC*

**6e** The TLC had also met the previous week. The two focuses had been phonics and data. The school had purchased the ELS scheme two years ago, it was well structured with a lot of resources and reduced teacher and LSA workload. The scheme also had a specific SEND programme. Working with the English hub was soon coming to an end.

**6f** Tracy Price had identified that an investment in hard copies of books would be beneficial but would be dependent on the budget.

**6g** The Autumn 1 data had been reviewed. The committee had questioned whether it was expected that data would dip slightly from the previous Summer and whether this was due to lost knowledge or changes in expectations. It was explained that it was due to both, but the school addressed lost learning with retrieval activities.

**6h** There were no major concerns and the committee had discussed any anomalies in the data.

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**7 SFVS**

**7a** The SFVS had been circulated prior to the meeting. It was agreed by all those present.

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**8 Headteacher Report**

**8a** The SEF had been reviewed by all governors.

**8b** Mobility was currently high at 15% with 29 children in and out across the school since the beginning of the year. This was significantly higher than national. Mobility impacted the school in terms of time and resources. There was high mobility across the city, and it was possible that additional resources would be provided to schools where turbulence was high. Many children joining the school were new to the country but not new to English.

**8c** The school had appointed an ECT for maternity cover and parents had been informed.

**8d** Parents evenings would be taking place the following week. The format had changed, and children would be presenting to their parents as part of Leader in

Me. Children had been practicing by presenting to other year groups. Children had chosen the work that they wanted to share with parents and talked about their progress and attainment.

**8e** The school would have an international assessment for Leader in Me in October or November next year.

**8f** The school's attendance was in line with national figures but still below the school's expectations. Contracts had proven to be impactful for improving attendance. YR attendance was a concern, but parents were not obligated to send children to school when they were four years old. The school was working to ensure that YR parents understood the importance of attending all sessions.

**8g** The school had met with parents the previous week and obtained feedback about the office. Feedback was largely positive with some inconsistencies identified. The SBM had been exploring school management systems including Arbor and Bromcom. It was hoped that this would improve efficiency and reduce cost as several systems could be combined.

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## **9 Vision for 2030**

**9a** LN and KV had met to discuss the vision. The school had conducted a parent survey which had a small number of responses. LN and KV took the draft vision to staff and asked what they would want if there was no limit. LN and KV identified that the goals could be combined into two or three objectives.

**9b** KV would also be meeting with children to discuss the vision and obtain their feedback. Once the feedback from all stakeholders had been collated the reviewed vision would be brought back to governors.

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## **10 Safeguarding Update**

**10a** The data for child-on-child abuse had been updated on the SEF. The school was logging any incident between children as child-on-child to enable the school to accurately track any patterns. The number of incidents being reported had gone up but were low level and low risk.

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## **11 Governor Visits**

**11a** PD had met with Christina Young (CY) to discuss history. It had been a positive visit and CY had identified areas she wanted to pick up next term such as use of resources.

**11b** MS had visited to monitor Leader in Me. She requested that governors who were parents provide her with feedback following their parents' evenings. Sarah Lovelock and MS had discussed a recent staff meeting about WIGs (Wildly Important Goals) and ensuring they were appropriate. Children had been interviewed for their leadership roles in school which had been a positive experience.

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## **12 Policies**

**12a** The Attendance Policy and the Admissions 2025-26 Policy was agreed by all those present.

**12b** MS agreed to be the attendance link governor.

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**13** AOB

**13a** None.

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Page	Item	Action	Resp.
1	3c	KV to recirculate training links	KV
1	3d	KV to follow up re: triangulation training	KV