

BANISTER PRIMARY SCHOOL  
MEETING OF THE FULL GOVERNING BODY  
THURSDAY 6<sup>th</sup> JULY 2023  
9.00 A.M. IN SCHOOL (HYRBID)

**MINUTES**

Present	Initials	Apologies	Initials
P K McBride (Chair)	Mac	Megan Streb	MS
Peter Davison (Remote)	PD	NicWaight	NW
VivekKohli	VK	David Hockin (SBM)	DH
Matthew Turpin (Remote)	MT		
Christina Spiers	CS	<b>Absent</b>	<b>Initials</b>
Steve Leggett	SL	Romana Syed	RS
Marion Clelland	MC	Ibrahim Enemosah	IE
Kate Vincent (Headteacher)	KV	Luke Newman	LN
		<b>In Attendance</b>	<b>Initials</b>
		Katie Pevreall (Clerk)	KP
		Annie Smith (SBM)	AS

No		Actions
<b>1</b>	<b>Welcome, Present and Apologies</b>	
<b>1a</b>	Mac welcomed everyone to the meeting. Apologies were accepted from MS, NW and DH.	
<b>2</b>	<b>Declaration of Interest</b>	
<b>2a</b>	None were declared.	
<b>3</b>	<b>Minutes and Actions from Previous Meeting</b>	
<b>3a</b>	The minutes of the previous meetings on 25 <sup>th</sup> May and 30 <sup>th</sup> March were agreed as a true record	
<b>3b</b>	LN to refresh safer recruitment training remained ongoing.	<b>LN</b>
<b>3c</b>	GP had discussed energy efficiency and it was possible the school would be investing in more solar panels	
<b>3d</b>	The PP statement was available and KV would send a copy to the clerk. Progress against targets would be measured at the end of the academic year. The statement set out the school's aims which were to increase attendance and develop language skills.	<b>KV</b>
<b>3e</b>	It was noted that 91.5% of Y1 children had passed the phonics screening this academic year. The phonics programme had also reduced teacher workload.	
<b>3f</b>	Some PP funding had been used for CPD to develop teachers' pedagogy in all subject areas. The school had also provided targeted academic support in small groups.	
<b>4</b>	<b>Correspondence</b>	
<b>4a</b>	None.	
<b>5</b>	<b>Communications Between Headteacher and Governors</b>	
<b>5a</b>	The Chair and the Headteacher had discussed staffing. There were also some concerns about the LA's approach to SEND and the volume of work schools were being expected to take on in this area. A letter had been written on behalf of primary heads in Southampton.	
<b>5b</b>	It had been proposed that high needs funding be delegated to locality areas and schools would then need to manage the allocation of that funding. There were concerns from headteachers that this would be a very time-consuming piece of work and would not be the best way to get the best outcomes for the children.	

5c There had also been concerns about the allocation of SIOs in the city.

## 6 Subcommittee Reports and Matters Arising

*GP*

6a The committee had discussed the budget. There was a projected underspend as a result of two LSAs not becoming trainee teachers within the school.

6b Recruitment was increasingly challenging especially in relation to support staff.

6c The school was exploring the viability of more solar panels and whether they would be financially beneficial for the school.

6d There would be an official opening of the new YR playground in September.

*TLC*

6e The committee had held their postponed meeting the day after the last FGB meeting. They had discussed the Spring 2 data, and how progress reviews and target trackers were used to identify the individual needs of the children.

6f Writing attainment was not at the same level as previous years, and the impact of covid was still clear in this area particularly in Y2 and Y3. The children were making good progress but were coming from a lower starting point. As a result, in the two Year 3 classes the children have been into groups based on their gaps in knowledge and skills for Writing lessons.

6g Governors noted that overall, the school was aware of the challenges and action was being taken to improve attainment.

6h The committee had also discussed objectives one and two of the SIP. The school had introduced new progression frameworks for reading and writing and Mac would visit NW to discuss this further. MT will likewise visit with Mr Stott.

6i The school had been addressing the consistency of teaching and learning across the school, and governors discussed the sequence of progression and learning put in place by subject leaders. Consistency was being supported by CPD sessions, and subject leaders were visiting classes to monitor consistency.

6j The school had been externally moderated for writing in KS2. 78% had achieved ARE and 3% had achieved greater depth. KV noted that all judgements were agreed aside from one child who was moved from expected to working towards.

**Q: Who moderated the writing?**

**A: Three external moderators who had been trained by ESTA. They took a random sample of 15 books.**

**Q: Does the school have any trained moderators?**

**A: Tracy Price is trained for KS1, and KV is also trained.**

## 7 Headteacher Report

7a 75% of YR children reached a GLD, which was a 15% increase on the previous year and back to the percentages seen prior to covid. The national average was not yet known. Governors commented that the work in YR was excellent, and this had been seen during their monitoring visits.

7b Y1 phonics attainment was 91.5%, however the school did not yet have data for Y2. The multiplication check had been completed and there was an average point score of 21, which was a 1-point increase on the previous year. 33% of children achieved full marks. The national average was not yet known. KS2 data would be presented at TLC on 17<sup>th</sup> July.

7c A long-standing LSA was retiring this year, and two teachers were also leaving. Two LSAs had been successfully selected for teacher training elsewhere. A member of office staff was also leaving. The school would be welcoming two teachers, one in Y3 and one in Y5, and an LSA in September. AS had already started her role as SBM. The two new ECTs were able to attend the inset day in the previous half term.

<b>8</b>	<b>Leader in Me Update</b>	
<b>8a</b>	The Core 3 training would be taking place that afternoon. In October there would be an inset day to train the rest of the staff. Governors are welcome to attend.	
<b>8b</b>	Early indications showed that the programme was supporting an academic uplift in the school. However, there were still a large number of children who had not yet answered the questionnaire. A good number of parents had responded, and staff would have until the end of term to submit their responses.	
	<b>Q: When should the school achieve Lighthouse status?</b>	
	<b>A: Core 3 is the last mandatory training stage, so likely next year.</b>	
<b>9</b>	<b>SEND End of Year Report</b>	
<b>9a</b>	PD would be meeting with Natasha Roberts before the end of the school year. There was currently no cause for concern in terms of SEND provision.	
<b>9b</b>	There was one child starting YR with an EHCP, and the school had also been consulted on more, but it was not yet clear which of these children would be attending YR the following year.	
<b>9c</b>	25% of children coming into YR had no preschool, nursery, or childminder provision so the needs of these children were largely unknown.	
<b>9d</b>	MT left the meeting.	
<b>9e</b>	Three children with EHCPs were leaving Y6.	
<b>9f</b>	MC left the meeting.	
	<b>Q: Have you reduced the number of LSAs?</b>	
	<b>A: By one.</b>	
<b>9g</b>	It was noted that there was an increase in referrals, but assessments were taking 18 months or more to take place.	
<b>10</b>	<b>Pupil Premium Statement</b>	
<b>10a</b>	This had been discussed in item 3.	
<b>11</b>	<b>Safeguarding Update</b>	
<b>11a</b>	A LAC was joining Y5 and as a result the school had gone over the number of children in Y5, however the school was aware that a child would be moving during the year. The transition for this child had already started. Tracy Price had asked to shadow KV as a CPD opportunity.	
<b>12</b>	<b>Governor Business</b>	
<b>12a</b>	KP reminded governors to read the KCSIE update and declare that they had read and understood it on GovernorHub.	<b>ALL</b>
<b>13</b>	<b>Policies</b>	
<b>13a</b>	There were no proposed changes to the Admissions Policy. There were plans to meet with all Y5-6 parents in September to explain the secondary school admissions process.	
<b>14</b>	<b>AOB</b>	
<b>14a</b>	The Active Travel Report had been circulated prior to the meeting. The school had achieved Silver but would not be continuing with the programme the following year due to the expense. Governors congratulated the school on their efforts in this area.	

Page	Item	Action	Resp.
1	3b	LN to refresh safer recruitment training	LN
1	3d	KV to send PP statement to clerk for circulation	KV/KP
4	12a	Govs to read KCSIE and confirm	ALL