

BANISTER PRIMARY SCHOOL
MEETING OF THE FULL GOVERNING BODY
THURSDAY 30th MARCH 2023
9.00 A.M. IN SCHOOL (HYRBID)

MINUTES

Present	Initials	Apologies	Initials
P K McBride	Mac	Kate Vincent	KV
Peter Davison	PD		
Vivek Kohli	VK		
Matthew Turpin (Remote)	MT		
Megan Streb (Remote)	MS		
Steve Leggett	SL		
Nic Waight (joined during Item 3)	NW		
		Absent	Initials
		Ibrahim Enemosah	IE
		Romana Syed	RS
		Christina Spiers	CS
		Luke Newman	LN
		Marion Clelland	MC
		In Attendance	Initials
		Katie Pevreall (Clerk) (Remote)	KP
		David Hockin (SBM)	DH
		Tracy Price	TP

No	Actions
1	Welcome, Present and Apologies
1a	Mac welcomed everyone to the meeting. Apologies were accepted from KV.
2	Declaration of Interest
2a	None were declared.
3	Minutes and Actions from Previous Meeting
3a	It was noted that the meeting was not quorate, and the minutes could not be agreed.
3b	LN to refresh safer recruitment training remained ongoing. LN
3c	Energy efficiency capital grant to be discussed at next GP meeting remained ongoing. GP
3d	DH to provide data re: children of overseas postgraduates remained ongoing. DH
3e	Mac to meet with NR re: ASD and inference in reading remained ongoing. However, Mac reported that he had spoken to KV the previous day and the work done to allow children with ASD to access reading had been impactful and this was evidenced in the latest data. Mac

3f NW joined the meeting.

3g The meeting was now quorate and subsequently the minutes of the previous meeting were agreed as a true record.

4 Correspondence

4a None.

5 Communications Between Headteacher and Governors

5a Mac met with KV several times to discuss concerns about individual children, staffing and HT wellbeing.

6 Subcommittee Reports and Matters Arising

GP

6a The committee had met on 13th March. There had been confirmation of core funding for the following financial year which was in line with what the school had been expecting. The budget for the current financial year was largely in line with the original projection, the cumulative surplus would be approximately £10,000 less than originally projected.

6b The committee had seen an initial draft budget for the upcoming year, however there was a lot of information that was not yet known in terms of expenditure. Final staffing arrangements would likely not be known until after the budget was approved.

6c The committee had discussed the energy contract which was locked in until Autumn. The expenditure on energy had been lower than originally projected.

6d The committee had also discussed the SFVS which would be discussed later in the meeting.

TLC

6e NW had presented to the committee about the progress made in English since the beginning of the academic year. There was discussion about progression and retrieval in English and across the wider curriculum. NW took governors through the link between reading and writing and the initial focus on reading to improve writing.

6f The committee had also discussed the interventions in place for the lowest 20% in phonics and the targeted work to plug the gaps in learning. The school was ensuring that teachers had time to hear pupils read and that this was not just the responsibility of LSAs.

6g NW had informed governors about the changes to the English curriculum to ensure that there was a consistent approach to English teaching across the school.

6h The committee had also received reports from two members of staff about the ArtsWork project, where a specialist dance teacher has been working with staff and pupils. Teachers had been given the opportunity to learn how to incorporate

dance into the curriculum in various subjects and staff confidence for the teaching of dance had improved as a result.

- 6i** The committee had also discussed the outcomes of the KS1 mock SATs, and the support put in place as a result of these outcomes.

7 SFVS

- 7a** VK and DH had met to discuss the SFVS and VK had requested evidence for various areas of the SFVS. Some governors had not updated their interests on governorhub and this would need to be actioned. A skills matrix had not been completed for a few years, however, the key roles on the governing body had not changed. A skills audit should take place in Autumn 2 following the next parent governor election.
- ALL**
KP

8 Headteacher Report

- 8a** A written headteacher's report had been circulated prior to the meeting. There had been a focus on cooperative subject leadership within the trust and beyond the trust. Derek Wiles has been trying to get greater cooperation between the four Cooperative learning trusts in Southampton.
- 8b** Banister was currently working with a teaching school, Tanners Brook, to develop their subject leadership. Some staff members from Banister had also visited other schools to offer support on subject leadership in areas of strength for Banister.
- 8c** A meeting has been called by the Aspire trust for all heads and chairs from the other trusts in the city to discuss supporting headteachers to cope with the stresses of Ofsted. An agreement, tentatively called the Caversham Covenant, has been proposed. The meeting has been scheduled for 19th April.
- 8d** Governors discussed the ongoing teacher strike action. It was noted that 58 days had been lost in the academic year due to teacher sickness and 55 days had been lost to strike action. There had been an offer proposed that was currently being considered by unions. Governors expressed concerns about the impact to the budget if the agreed pay rise was not funded by the DfE, and the potential negative impacts of recruitment and retention if an appropriate pay deal was not agreed.
- 8e** Governors also discussed monitoring visits. The school was able to support governors with this by offering zoom calls for any monitoring visits that were focused on a conversation with a staff member.
- 8f** It was noted that the headteacher report was showing significantly improved end of year data outcomes for Y1 and Y2 in comparison to the beginning of the year. Mac had met with KV and had seen the school's matrix for analysing skills and knowledge gaps for KS2 for a targeted approach to addressing those gaps. He commented on the level of detail which made pinpoint targeting possible.
- 8g** Governors noted that Y6 were on track to have made significant progress this year and to have strong results.

- 8h** Governors discussed the safeguarding section of the report. They noted that the school was doing all that it could to ensure that children were appropriately safeguarded but there were challenges as social services was understaffed and there had been a shift in thresholds for CP.

Q: Has there been an increase in the number of safeguarding concerns or the level of support the school is needing to provide to families in comparison to previous years?

A: There has been a significant increase in the number of families requiring financial support which is reflective of the national picture. Family First referrals have increased due to deprivation. Other concerns are remaining at a similar level to previously.

Q: What are the attendance figures for children who are under CP or Family First?

A: Children under CP have a low level of attendance at the moment. Sometimes attendance is a trigger for CP and other times it is a concurrent issue. There is a correlation between CP, Family First and persistent absenteeism.

- 8i** There had been a significant increase in child-on-child abuse, which was a result of shifting categorisation of what constitutes child-on-child abuse – much had been previously categorised as bullying or rough play. The school had not seen an actual increase in incidents. It was noted that CPOMs had been updated to reflect this change in categorisation.

9 Pupil Premium Statement

- 9a** MT had been trying to meet with KV to discuss the PP statement. Previously, PD and MT had met with Lynsey Heller to discuss the PP spend and the ways in which the school tracked interventions.

Q: Is the process previously used to track interventions still in use?

A: The tracking system governors have previously seen was very time consuming. There is software in place to track interventions, but the school has not previously used this to show governors PP impact specifically.

- 9b** Governors noted that it was key that they understood the ways in which the PP money was being spent and whether this was having the desired impact on PP children. DH would arrange a time for MT to meet with KV after SATs.

MT

10 SBM Recruitment Update

- 10a** The first stage of interview was held on 17th March. There had been five candidates initially, however two candidates had chosen to leave early in the process. The other three candidates were taken through a series of exercises. At the end of the first day, it had been decided that one candidate would be brought to formal interview on 20th March. She had subsequently been appointed and would start on 5th June. DH would work with her in Summer 2 and the Summer Holidays in readiness for September.

11 Safeguarding Update

- 11a** All those present had completed their safeguarding training. Some governors still needed to complete their training.

12 Governor Visits

- 12a** After Easter, SL would be visiting the school and VK would visit Y6 and to discuss subject progression for Science and Geography.
- 12b** Mac would circulate the questions about leadership and management in the SEF for governors to comment. **Mac**
- 12c** Governors were asked to bear in mind safeguarding questions on the SEF when conducting monitoring visits and provide evidence to Mac. **ALL**

13 AOB

- 13a** None.

Page	Item	Action	Resp.
1	3b	LN to refresh safer recruitment training	LN
1	3c	Energy efficiency capital grant to be discussed at next GP meeting	GP
1	3d	DH to provide data re: children of overseas postgraduates	DH
3	7a	Declarations of interest to be updated on governorhub	ALL
3	7a	Skills audit to be completed in Autumn 2	KP
4	9b	MT to meet with KV re: PP statement	MT
5	12b	Mac to circulate leadership and management questions	Mac
5	12c	Governors to send SEF safeguarding evidence to Mac	ALL