

BANISTER PRIMARY SCHOOL
 MEETING OF THE FULL GOVERNING BODY
 THURSDAY 3rd NOVEMBER 2022
 9.00 A.M. IN SCHOOL (HYRBID)

MINUTES

Present	Initials	Apologies	Initials
P K McBride	Mac	Matthew Turpin	MT
Peter Davison (Remote)	PD	Ibrahim Enemosah	IE
Vivek Kohli (Remote)	VK		
Marion Clelland (Remote)	MC		
Steve Leggett	SL		
Megan Streb (Remote)	MS		
Nic Waight	NW		
Kate Vincent	KV		
Christina Spiers	CS		
Luke Newman	LN		

Absent	Initials
Romana Syed	RS

In Attendance	Initials
Katie Pevreall (Clerk) (Remote)	KP
David Hockin (SBM)	DH

No	Actions
1	Welcome, Present and Apologies
1a	Mac welcomed everyone to the meeting. Apologies were accepted from MT and IE.
2	Declaration of Interest
2a	None were declared
3	Minutes and Actions from Previous Meeting
3a	The following actions remained ongoing: VK and MC to discuss GP membership and meeting times VK/MC KV to ask primary heads if any SLT members from another school would be interested in the trust governor vacancy KV Governors to declare their interests ASAP ALL Governors to complete safeguarding training ALL
3b	The minutes of the previous meeting was agreed a true record.
3c	MS joined the meeting.
4	Correspondence
4a	None to discuss.
5	Communications Between Headteacher and Governors
5a	KV and Mac had met discuss autism support within school. MS had visited the school for the Leader in Me Core 2 training session and had caught up with KV about Leader in Me progress.

6 Subcommittee Reports and Matters Arising

GP

- 6a** The committee had discussed the mid-year budget reforecast. The largest variances in the budget were due to the support staff pay deal not yet being agreed, resulting in a sizeable variance.
- 6b** The committee had discussed energy costs which had been partially mitigated by government support. The school was still expecting an overall cumulative surplus but an in-year deficit.
- 6c** The committee had also discussed capital expenditure and there were still plans to invest in this area. There were some health and safety concerns over the parent hub structure and the committee had agreed that the building should be demolished, and additional playground space be created as a result.
- 6d** A defibrillator was being installed in the school and this was fully funded by the DfE.

Q: The new chancellor has reduced the energy support package. How will this impact the school?

A: As we don't know what the price of energy will be next March, this is difficult to say. The school would be able to cope if the price of energy doubled but cutbacks in other areas would need to be considered.

Q: Has the number of children eligible for FSM increased again with the latest census?

A: No, this has reduced, and this was one query on the census. This is the result of a heavy FSM Y6 cohort leaving and the new YR cohort not having as many children who are eligible for FSM.

Q: Is this consistent to other schools?

A: When DH met with other SBMs PP and FSM did not appear to be a concern for any school either positively or negatively.

- 6e** The new YR cohort seemed to be more stable than previous cohorts and it was hoped that turbulence would reduce which the school had been aiming for.
- 6f** It was noted that the school believed they were the only maintained school in the city hosting an Open Day on a Saturday. This had been very positive last year with almost all who attended applying for a preference place.

TLC

- 6g** Governors had reported their most recent visits. PD had spoken with Testlands to catch up on the PE provision. There was a new approach this year with the school having a dedicated resource. PD had also visited Y3 to see the Iron Man exhibition for DT and Art. Mac had visited a French lesson and met with the MFL lead and MS had been in for Leader in Me training.
- 6h** Mac had met with the Southampton Cultural Education Partnership to discuss potential cultural partners that could work with the school but had not heard back since that meeting.

- 6i** The committee had reviewed the SIP objectives and the rationale behind them. They went on to speak about the SEF and governors would be able to review this on the perspective light platform. It was the first year the school was using the platform and it was positive with all senior leaders being able to contribute. This had prompted good discussion. Mac would be coordinating with the rest of the governors to get input for the SEF using the platform.
- 6j** The first review of data would be in Spring 1.

7 Headteacher Report

- 7a** All the DSLs had taken their DSL refresher training this year and Nic Waight and Natasha Roberts would also be DSL trained in December. All staff had done their safeguarding training and read KCSIE, including lunchtime staff. The school had agreed to continue with National Online Safety training. The school was seeing a higher need to provide extra support for children to manage online safety and for parents to recognise the online behaviours their children were engaging in.
- 7b** The Safeguarding Policy had been updated to be in line with SCC model policy and KCSIE. The changes had been highlighted. There would be an audit from SCC that KV would send out to governors for review. The safeguarding policy was available on governorhub to all governors.
- 7c** In line with recent Ofsted feedback across the city, the school had changed how the Single Central Register was hosted. The previous system had been compliant however the new software was also able to provide an audit trail.
- 7d** It was requested that an additional governor complete their safer recruitment training. SL agreed to do this, and LN and Mac would refresh their training. **SL**
LN
- 7e** In terms of staffing, the year had been challenging so far with two members of the teaching staff leaving in December and a previous member of staff coming back to fill one role.
- 7f** The school had advertised for a replacement for Mr Smith but the two shortlisted applicants both withdrew. The second advert had not yet generated any applicants. The contingency plan was that KV and Natasha Roberts would job share this role.

Q: Is long-term supply an option?

A: No because this is Y6 who need a high level of support and consistent quality teaching.

- 7g** One LSA had resigned on 21st October, and another was due to leave on 31st December. It was noted that there were some concerns about retaining support staff when support staff worked incredibly hard for low pay.
- 7h** A 1:1 for a child with an EHCP had started the school on Monday. They had never been an LSA before but had lots of experience working with children and the school would be offering training. Another 1:1 LSA had started in September, and this was working well with a lot of training being provided.

- 7i** The school currently had two adverts live, one for a Y6 teacher and the other for an LSA.
- 7j** There were currently two long term absences and the school was looking for a short term solution to fulfil those roles.
- 7k** Miss Brodigan would start her SENCO training in February. Mrs Roberts was accepted to do the NPQSL, Mr Wooton was doing his NPQLTD, Mrs Price would be starting the NPQH in March, and Mr Stott was doing the NPQSL. Miss Young had been accepted to start a Masters in Education this year.
- 7l** Miss Brodigan would be visiting a school in Southampton next week for their SACRE assessment as she had been asked by Alison Philpott to be part of the leader assessments for RE.
- 7m** There will be an autism virtual reality experience for 12 LSAs on Friday as this had been identified as an area the school needed to improve on. It would show LSAs how children with autism experience the sensory world. It was agreed that Mac and PD would join this training.
- 7n** The school had workshops for parents starting next week for parents whose children were struggling with behaviours at home. 34 parents had expressed an interest and parents who were unable to make the session would be offered a recording of it. Vermont, a specialist primary school in Southampton, would be running these workshops. The school primarily worked with children with SEMH needs. Workshops would also be run for children and the school would work with parents to identify the best way to approach this.
- 7o** All KS1 and EYFS staff had completed phonics training the previous half term and the phonics baseline assessment had been done the last week of the half term. This data would be available for the next TLC meeting. The school had also completed the YR baseline. There was a noticeable difference from the previous year's cohort.
- 7p** The Leader in Me Core 2 training had been well received by staff and it was clear that small steps forward were being made that would have a big impact.
- 7q** The school was linking with the English hub this year for phonics. They would visit every half term. KV was aiming to improve phonics attainment to over 90%. The school's focus was to look at how the bottom 20% could succeed.
- 7r** The school was also working with Solent Maths Hub. The school was looking to increase attainment by 10% in this area. The school had a significant number of new teachers and the focus for the maths hub was on the quality of teaching and learning and recapping knowledge.

Q: How will the school show that the English hub has impacted pupil attainment as opposed to it being the result of a more able cohort?

A: The school will be working with Y2 as well as YR and Y1. We will be able to compare data from previous years with groups such as EAL considered.

Q: How is the school supporting staff and parents during the cost-of-living crisis?

A: Mental health support is the biggest way we are supporting. Unfortunately, there is little the school can do to impact the financial situation of families.

Q: Has the school been signposting to foodbanks?

A: Yes.

- 7s** One parent was providing food going past the sell by date and this was available to parents for free by the school entrance. The school was also allocating lost property to families as appropriate. The school had also acquired some sleeping bags to be provided to families to ensure children were warm at night as the weather turned colder.
- 7t** The school were looking at different schemes that would be beneficial to families linked to attendance, however the school was mindful that they did not want children to attend school if they were ill and should be at home.
- 7u** Food was provided in the staff room on occasion and the school was happy to help staff by covering the cost of a school dinner if necessary.
- 7v** The school was making the community aware that if they were struggling, they could come in and speak to someone. They were also noting any changes in lunchboxes, appearance and behaviour which would prompt them to have informal conversations with families.

8 Safeguarding Update

- 8a** This had been discussed in the previous item.

9 Governor Visits

- 9a** In addition to the visits reported to TLC, MT had been in to see YR and would soon come in to see Nic Waight.
- 9b** Some governors were booked onto the Ofsted training webinar and would report back at the next meeting.

10 AOB

- 10a** There was none to discuss.

Page	Item	Action	Resp.
1	3a	VK and MC to discuss GP membership and meeting times	VK/MC
1	3a	KV to ask primary heads if any SLT members from another school would be interested in the trust governor vacancy	KV
1	3a	Governors to declare their interests ASAP	ALL
1	3a	Governors to complete safeguarding training	ALL
3	7d	SL to complete safer recruitment training	SL
3	7d	LN and Mac to refresh safer recruitment training	LN/Mac