

BANISTER PRIMARY SCHOOL
 MEETING OF THE FULL GOVERNING BODY
 THURSDAY 7th JULY 2022
 9.00 A.M. IN SCHOOL (HYRBID)

MINUTES

Present	Initials	Apologies	Initials
P K McBride (Chair)	Mac	Matthew Turpin	MT
Kate Vincent (Headteacher)	KV		
Peter Davison	PD		
Richard Congreve	RC		
Christina Spiers	CS		
Hayley Joy	HJ		
Steve Leggett	SL		
Vivek Kohli	VK		
Marion Clelland	MC		
Megan Streb	MS		

Absent	Initials
Ibrahim Enemosah	IE
Romana Syed	RS
Luke Newman	LN

In Attendance	Initials
Katie Pevreall (Clerk) (Remote)	KP
David Hockin (SBM)	DH

No	Actions
1	Welcome, Present and Apologies
1a	Mac welcomed everyone to the meeting, apologies were accepted from MT.
2	Declaration of Interest
2a	None were declared.
3	Minutes and Actions from Previous Meeting
3a	The minutes of the previous meeting were agreed as a true record and signed by the Chair.
3b	CS had read the PSHE curriculum and would meet with the PSHE lead in the new academic year.
3c	RC joined the meeting.
3d	MC would review the RE curriculum in the new academic year. MC
3e	SL had been reappointed as the LA governor on 22 nd June.
4	Correspondence
4a	The mayor of Southampton had invited KV to have afternoon tea as a thank you from SCC following the pandemic.

5 Communications Between Headteacher and Governors

- 5a** Mac and KV had met to discuss the future of the Southampton Cooperative Learning Trust. It was noted that confirming the brand and marketing for the trust was essential and that the trust required a website. This year the trust is in a better place to influence events as headteachers from its schools are chairing Southampton's forums for Primary Headteachers, Secondary Headteachers and Special School Headteachers.
- 5b** Governors briefly discussed the finances of the trust. All member schools make a small contribution to cover the costs of meetings and staff cover when required. The trust has also brought in money from special grants for school improvement and well being projects.
- 5c** It was suggested that opportunities for all children in the trust to collaborate would be a positive step forward with the trust schools offering open after-school clubs, as an example.

6 Subcommittee Reports and Matters Arising

GP

- 6a** The committee had reviewed the budget. School-led tutoring funding would be given back as the school had not utilised this money. The school was also receiving a supplementary grant to help with rising costs.
- 6b** The committee had agreed that for the Milky Way club, parents would be charged £10 a day or £40 for the week.
- 6c** The committee had also reflected on the travel report. It was noted that the school had won the latest citywide Sustrans competition and would be getting a scooter stunt show.
- 6d** The EV point had been installed. DH was asked to write a policy to cover its use by staff. This has been done since, and circulated to governors. It is now agreed.
- 6e** The committee had also approved the renewal of the photocopying contract.

TLC

- 6f** TLC had reviewed progress against each of the SIP objectives. Significant progress had been made for PP girls in writing. Despite expecting a low baseline for Y3 the following year, the school would continue to set aspirational targets.
- 6g** Some significant and positive progress had been made with Leader in Me. The staff leader for this for the next academic year has changed. Governors had seen evidence of the seven habits being embedded in the learning environment.
- 6h** Liz Helsing was on track to complete her work on the curriculum for the end of the year.
- 6i** There was more work to be done on ensuring non-core subjects were being assessed appropriately and TP was working on this.

- 6j TLC had been discussing early reading and the school was considering purchasing a phonics programme. The school was also working with the English hub at Springhill.

7 Headteacher Report

- 7a The RE lead had been designing an RE curriculum for a special provision school ensuring it was as creative and interesting as possible for the children. She had also visited another school to offer RE support. Both headteachers had been very thankful for the support and had said they were excited about RE.

- 7b Significant time had been spent resolving a disciplinary matter within the trust. The school emphasised the invaluable support that could be offered between schools in the trust for matters such as this.

- 7c In 2019 there had been 42 children with 100% attendance and this year only 10 children had this record. Attendance was at 93.3%. Attendance was now relatively stable but the school had seen a number of children off with bugs and chickenpox.

Q: Is the school being affected by term time holidays?

A: Generally fewer than in previous years. However, it is expected that the end of the school year will be significantly affected with families leaving before the end of the academic year.

- 7d Staff absences equated to an average of five people being absent per day. The school had worked to reduce the impact on staff members who were still in school and SLT were supporting where they could.

Q: Are absences long-term or short term?

A: A mixture of both with one absence lasting 15 months.

- 7e Teachers had been absent for nearly 200 days over the year. The school had tried to cover this internally where possible and were unable at times to call on supply agencies as they were facing staffing problems. The school was thankful for strong LSAs who had been able to offer support.

Q: Are we still spending less on supply than other schools?

A: Yes, however the gap between us and other schools has reduced.

- 7f KV provided governors with an overview of staff leaving and new starters. A new Y6 teacher would also be the Leader in Me leader from September.

- 7g Governors were provided with headline data. The school had achieved below national average for EYFS and this had not been the case previously.

- 7h For phonics, the school was above national average for Y1 and in line with national for Y2. There were six children with EHCPs in Y2. A full breakdown of groups would be provided in September.

7i KS1 SATs results were below national average in all areas. SLT had been in discussion with the team and the staffing structure had been adjusted to accommodate interventions.

7j PD left the meeting.

7k The outcomes for KS2 were positive. The school were in line with national average for reading.

Q: KS2 results were high but not as high as last year. Why is this?

A: The number of children who had been part of last year's cohort from YR to Y6 was 90 but this year that number was 120.

7l There were many children who were on the threshold for greater depth who missed by a mark.

7m SPAG was at 10% above national average and writing was 7% below national.

7n Governors noted that they were pleased with the Y6 SATs results in comparison to national results. They also felt that the school had reflected on the successes and areas for improvement.

8 Leader in Me Update

8a MS had attended a session for the new starters and would also be visiting the school on 18th July for the Leader in Me refresher session for the whole staff.

8b The new leader had met with the external Leader in Me leader.

8c All staff were attending a session on 31st October and governors were invited to attend.

9 SEND End of Year Report

9a This would be provided at the first meeting of the next academic year as the SEND governor had left the meeting. **PD**

10 Governor Business

10a Mac left the meeting. VK proposed to co-opt Mac to the board and those present unanimously agreed. Mac rejoined the meeting.

11 AOB

11a RC was resigning as governor and this was his last meeting. The board thanked him for his contributions.

Page	Item	Action	Resp.
1	3d	MC to review RE curriculum	MC
4	9a	PD to provided SEND report at next FGB meeting	PD