

BANISTER PRIMARY SCHOOL
 MEETING OF THE FULL GOVERNING BODY
 THURSDAY 15th SEPTEMBER 2022
 9.00 A.M. IN SCHOOL (HYRBID)

MINUTES

Present	Initials	Apologies	Initials
P K McBride	Mac	Romana Syed	RS
Peter Davison	PD	Kate Vincent	KV
Vivek Kohli	VK	Christina Spiers	CS
Marion Clelland	MC	Ibrahim Enemosah	IE
Matthew Turpin (Remote)	MT		
Steve Leggett (Remote)	SL		
Megan Streb (Remote)	MS		
Nic Waight	NW		

Absent	Initials
Luke Newman	LN

In Attendance	Initials
Katie Pevreall (Clerk) (Remote)	KP
David Hockin (SBM)	DH

No	Actions
1	Welcome, Present and Apologies
1a	Mac welcomed everyone to the meeting. Apologies were accepted from RS, CS and KV. IE sent apologies, received later.
2	Declaration of Interest
2a	None were declared
3	Election of Chair and Vice-Chair
3a	VK proposed to elect Mac as Chair. Mac left the room. Mac was unanimously voted as Chair and returned to the meeting.
3b	Mac proposed to elect MS as Vice-Chair and it was unanimously agreed.
4	Sub-committee membership
4a	It was agreed that item 14 would be discussed here. Prior to the meeting, the Chair had sent to governors a short profile of Sophie Brinsmead (SB) who had expressed an interest in being on the governing body. She was unanimously co-opted by all those present.
4b	The committee membership was agreed as follows: GP: VK, IE, SL, Mac, CS, NW TLC: PD, MC, SB, Mac, LN, MS, RS, MT, KV
4c	It was noted that MC would be happy to join GP if the meetings took place at a different time. VK and MC would discuss this.

VK/MC

- 4d** Governors discussed the Trust Governor vacancy. It was agreed that KV would approach other headteachers in the trust to see if a senior leader at another school would be willing to be on the board at Banister. **KV**

5 FGB Time and FGB July Meeting Date

- 5a** It was agreed that FGB meetings would continue to take place at 9am on Thursdays.
- 5b** KV would be unable to attend the meeting scheduled for July and as such it was proposed that this be moved to Tuesday 11th July at 9am.

6 Register of Business Interests

- 6a** The clerk had circulated the register of business interests and governors were reminded to declare their interests as soon as possible. **ALL**

7 Minutes and Actions from Previous Meeting

- 7a** MC had reviewed the RE curriculum and had also cross-referenced the policy with the school website. It was noted that the policy suggested that there would be links for parents on the website that were not there.
- 7b** PD had provided a written SEND report on governorhub. He noted that SEND was increasing nationally year-on-year and the school was following the same trend. At the end of the previous academic year 26% of the school had SEN, this was not the highest percentage in the city but one of the highest.
- 7c** Similarly, the school had a high number of EHCPs in relation to other Southampton schools.
- 7d** PD had also attended the SIP SEND & Inclusion conference with the SENDCO in January. This had proved very useful and would contribute to his discussions with the SENDCO during his monitoring as link governor.
- 7e** The Local Offer & SEND Policy for 2022 was currently with Mrs Roberts and would be shared with the board for approval.

Q: How is the school coping with the current levels of SEN?

A: Mrs Roberts is now back in full time, so KV does not need to support in the same way as the previous academic year. There is an unseen impact on the school, for example when SLT are needed to support children with SEN following an incident.

- 7f** The minutes of the previous meeting were agreed as a true record and were signed by the Chair.

8 Correspondence

- 8a** None

9 Safeguarding Training

- 9a** All governors were reminded to undertake safeguarding training this year. The Key would soon be releasing training for governors, and this would be shared by **ALL Mac**

the Chair once it was available. Some governors would also need to do their safer recruitment training. Training was available via the National College.

10 Key Targets 2022-23

10a The Key targets identified for this year were as follows:

1. To increase outcomes for writing to reflect the higher attainment in Reading and SPAG across the school
2. To strengthen the provision, sequence and consistency of expectation and achievement across the full primary curriculum
3. To ensure that Teachers' subject, pedagogical and pedagogical content knowledge consistently builds and develops over time into improvements in the teaching of the curriculum
4. To reduce (to below national figures) persistent absences across the school
5. To further develop personal wellbeing for children and adults including leadership at Banister through the use of LiM

11 Link Governor Roles

11a The link governor roles were agreed as follows:

Mac: Safeguarding
VK: Y6, Science and Geography
MC: Wellbeing, LiM Culture
PD: Y3, PSHE, MFL and SEND
MT: YR, Writing through sch
SL: Y2 and ICT
MS: LiM Leadership and Art
CS: Y4 and Maths
IE: Y1 and Reading across sch
RS: Y5, subject link to be agreed

12 Agree Terms of Reference

12a The following documents were agreed by all those present:

FGB ToR and Standing Orders 2022-23
GP Terms of Ref 2022-23
Pay Terms of Reference 2022-23
TLC Terms of Reference 2022-23

13 SIP Monitoring

13a The key targets would be monitored through link governor visits.

14 Co-option vote for SB

14a This had been agreed in item 4a.

15 AOB

15a A school context document had been provided to governors ahead of the meeting.

Q: Is it fair to say that turbulence has improved in the last two years?

A: Yes, although it is still high.

Q: Who monitors the effects of turbulence?

A: SLT

Q: How many children in the school are arriving with no English?

A: Fewer than previously. Although the school did have children with EAL, they were able to speak English.

15b It was noted that there had been no permanent or fixed-term exclusions in 2021-22.

15c The first governor week would take place the week beginning 10th October.

Page	Item	Action	Resp.
2	4c	VK and MC to discuss GP membership and meeting times	VK/MC
2	4d	KV to ask primary heads if any SLT members from another school would be interested in the trust governor vacancy	KV
2	6a	Governors to declare their interests ASAP	ALL
3	9a	Governors to complete safeguarding training	ALL
3	9a	Mac to circulate safeguarding training from The Key	Mac