

Job Description: Teaching Assistant 1:1

The Role

PURPOSE OF THE JOB

- To support a child in providing a learning environment that enables them to access the curriculum and learn to the best of their ability
- To work with and support a child with a variety of academic, physical and emotional/behavioural needs.

KEY ACCOUNTABILITIES

1. To work with an individual child as directed by the class teacher and/or SENCO, to support subjects and learning across the whole curriculum.
2. To establish supportive, caring and secure relationships with the child, promoting respect, self-esteem and a positive, inclusive whole school ethos
3. To develop knowledge and understanding of specific academic, physical and emotional/behavioural needs of the individual and respond to them effectively;
4. To assist the class teacher/SENCO with the planning, development and delivery of suitable programmes of work for the child;
5. To support class teachers to design, create and produce learning activities, materials and resources to support aspects of the curriculum or particular learning outcomes, and to assist and support the child in using them;
6. To help, support and motivate the child, clarifying instructions, encouraging independent learning and behaviour and enabling learning targets and outcomes to be achieved;
7. To contribute to monitoring and recording pupils' progress, maintaining records and providing relevant feedback to teachers;
8. To provide welfare support to the child, including administering First Aid (dependent on training) and attending to personal hygiene and identified medical needs as required ;
9. To liaise with outside agencies, where appropriate, in respect of the child;
10. To assist with general school duties which may include s
11. Setting up classrooms, preparing resources and displays, tidying and clearing away, supervision of children during playtimes and supervision of children entering and leaving school premises;

12. To assist in timetabled break duties in partnership with a teacher
13. To help children with personal cleanliness and clean up “soiled areas” (this includes body spillages) as required

Supporting the school

1. To support the aims, values and policies of the school and participate in a team approach to all aspects of school life.
2. To attend and contribute to regular staff meetings and in service training as required, and identify areas of personal practice and experience to develop.
3. To take appropriate responsibility for safeguarding and children’s welfare and to be aware of confidential issues linked to home/child/teacher/school and keep confidences appropriately.

OTHER DUTIES:

The postholder may be expected to carry out duties other than those given in the job description where the level of responsibility is similar and he/she has appropriate qualifications or receives appropriate training to carry out these duties.

SAFEGUARDING

- To have due regard for safeguarding and promoting the welfare of children and young people and to follow the child protection procedures adopted by the LA and school.