

## **Admissions Policy for Banister Primary School for 2023-24**

The Governors of the school intend to admit 60 children in to the Reception Year in September 2022. Children who are the subjects of a Statement of Special Educational Needs or an Education Health and Care Plan (EHCP) will be admitted automatically but will count towards the PAN if admitted as part of the normal admissions round.

Applications submitted by 15 January 2023 will be dealt with first. If the number of applications submitted by 15 January 2023 is greater than the Published Admission Number (PAN), admissions to the school will be decided according to the following priorities:

1. Children in public care (looked after children) and previously looked after children
2. Children who have a brother or sister already on the roll of the school who will continue to attend that school for the following year. (This includes children living as siblings in the same family unit.) A sibling is a brother or sister, including half, step or adoptive brother or sister or foster child living at the same address within the same family unit. Cousins, aunts or uncles, nephews or nieces at the same address are NOT classed as siblings.
3. Children who live closest to the school based on the shortest practicable walking distance using public roads and footpaths. These are calculated for the school by the SCC Admissions Team using the Council's GIS that uses data supplied by Ordnance Survey.

If the school is oversubscribed from within these criteria, priorities (2) to (3), as set out above, will be used to determine which children will be offered places. Should there be two or more identical distances requiring prioritization, this will be done by casting lots.

### **Late applications**

If a school has places available after admitting all on-time applications, late applications will be considered in accordance with the priorities set out above.

### **Waiting lists**

Unsuccessful applicants will automatically be placed on the waiting list for the school. If places become available, children on the waiting list will automatically be offered them according to the priorities set out above. The length of time on the waiting list cannot be taken into account. Unsuccessful late applications will be treated in the same way as unsuccessful on-time applications and placed on the waiting list according to the priorities set out above.

Waiting lists will be maintained by the Admissions Manager at Southampton City Council. Waiting list will be maintained until the end of the school year 2023-24.

### **Appeals**

If you are not allocated a place at Banister, you have the right to an independent appeal. If you are not offered a place at your first choice school, Southampton City Council will send you appeal guidance with your allocation letter.

Appeals must be lodged by the dates shown on the local authority appeal timetable. This is published before offers are made.

## **Entry into Reception Class**

The offer made to parents for reception class is of a full time place from the first day of term in September 2023. Parents have the right to defer entry of their child into reception class to any point up to the time the child is of statutory school age (the term starting after their child's 5th birthday) or until any point in the reception year if their child is not of statutory school age until after the start of the summer term in the reception year. Parents CANNOT however defer entry until the start of Year 1 i.e. the reception class place cannot be held open over the summer holidays. The child must start school at some point in the reception year. Parents can request part time education for their child in the reception year up until the child is of statutory school age if it is in the child's best interests.