

BANISTER PRIMARY SCHOOL
MEETING OF THE FULL GOVERNING BODY
THURSDAY 16th SEPTEMBER 2021

9.00 AM

MINUTES

Those Present:

Kate Vincent (Headteacher)
Peter McBride (Chair) (Mac)
Vicky Boothman
Vivek Kohli
Hayley Joy
Peter Davison
Christina Spiers
Romana Syed
Marion Clelland
Steve Leggett (joined during item 3)

Apologies: Matthew Turpin

Megan Streb
Luke Newman

Absent: Richard Congreve

In attendance:

Katie Pevreall (Clerk)
David Hockin (SBM)

Notes:

1. Welcome, Present and Apologies

1a. The Chair welcomed everyone to the meeting. Apologies were accepted.

2. Declaration of Interest

2a. There were none to declare.

3. Election of Chair & Vice-Chair

3a. Steve Leggett joined the meeting.

3b. Mac was the sole nominee for Chair. All those present unanimously agreed.

3c. It was agreed that Vice-Chair would be elected at the next FGB meeting.

4. Sub-committee membership

4a. The committee memberships were agreed as follows:

GP:

Vivek Kohli
Christina Spiers
Megan Streb
Steve Leggett
Victoria Bootham
Mac

TLC:

Peter Davison
Luke Newman
Mac
Matthew Turpin
Romana Syed
Marion Clelland

5. Confirm dates of FGB and Sub-committee meetings

5a. It was agreed that committees would continue to take place online at 9am as per the dates in the Rhythms of the Year. The FGB meetings would take place at 6:15pm in school moving forward provided there were no major changes to the Covid-19 situation.

6. Register of Business Interests

6a. All those present who had not yet filled in the document provided the clerk with their interests.

7. Minutes and Actions from Previous Meeting

7a. It was noted that Marion Clelland had attended the previous meeting but was not listed as present. Aside from this amendment the minutes were agreed as a true record.

7b. Governors were informed that the school was hoping to hold the celebration for the REC Gold Certificate of Excellence.

Q: Have the new start and finish times for the school day been successful?

A: There were some issues on the first few days but it has been more successful in the second week. There is a core group who are not turning up on time and the school will be contacting those families in the coming days to confirm the new times.

8. Correspondence

8a. There was no correspondence to discuss.

9. Key Targets 2021-22

9a. Prior to the meeting the Key Targets had been identified as follows:

- The Leader in Me program
- Rebuilding resilience and community
- Writing as the key academic focus
- Starting a PPA (Pupil/Parent Association that is pupil led and parent supported)
- Governors visiting the school

9b. It was noted that there was a copy of the SIP now available in the Dropbox.

9c. PD agreed to research the changes to Ofsted and report back at the next FGB meeting.

ACTION: PD to research Ofsted changes and report back

10. Link Governors Roles

10a. The link governor roles were agreed as follows:

- YR: Marion Clelland
- Y1: Romana Syed
- Y2: Steve Leggett
- Y3: Peter Davison

- Y4: Victorian Boothman
- Y5: Vivek Kohli
- Y6: Christina Spiers
- SEN: Peter Davison
- Safeguarding: Mac

10b. It was also agreed that three governors should take the lead role for the three main strands of the Leader in Me program. Year group links should then report back to the leaders and leaders will report to FGB. The leaders were agreed as follows:

- Leadership: Megan Streb
- Culture: Marion Clelland
- Academics: The Chair of TLC

11. School Improvement Plan Monitoring

11a. It was agreed that the PPA should be introduced in Autumn 2 with the children’s first project to organise a celebration at Christmastime. Governors should occasionally attend to support the group but pupils should lead the group.

11b. It was agreed that governors would also visit the school within the next two weeks to start monitoring their link areas.

12. AOB

12a. A panel was due to take place on 4th October, however the Chair was waiting for confirmation from the person making the appeal.

12b. Governors were informed that the site manager’s last day would be 8th October. Governors could contribute to a retirement gift via David Hockin. A celebration would be held on the 8th October from 3:30pm onwards and governors were welcome to attend.

12c. Ciaran Murison had been appointed as the new site manager and an assistant site manager has been appointed and is due to start on 11th October.

12d. The school were holding interviews in the coming days for a 1:1 LSA in YR and a classroom LSA in Y6.

Q: How is the current YR settling in?

A: Very well. They are not as academically complex as previous cohorts. There are two EHCPs in the year group and a few children the school is monitoring. They are coping well with routine and are sitting, listening and talking.

ACTIONS:

Page no.	Item	Action	Person Responsible
2	9c	PD to research Ofsted changes and report back	PD