

BANISTER PRIMARY SCHOOL
MEETING OF THE FULL GOVERNING BODY
THURSDAY 13th MAY 2021

9.00 AM

MINUTES

Those Present:

Kate Vincent (Headteacher)
Peter McBride (Chair)
Dave Hockin
Samantha Clough
Cllr Steve Leggett (joined during item 3)
Romana Syed
Luke Newman
Vicky Boothman (joined during item 3)
Christina Spiers
Vivek Kohli (joined during item 3)
Megan Streb
Richard Congreve
Peter Davison
Matthew Turpin (left during item 10)

Apologies: Marion Clelland

Absent: None

In attendance:

Katie Pevreall (Clerk)

Notes:

1. Welcome, Present and Apologies

1a. The Chair welcomed everyone to the meeting. Apologies were accepted from Marion Clelland.

2. Declaration of Interest

2a. Governors did not declare an interest in any of the agenda items.

3. Minutes and Actions of the Previous Meeting

3a. Due to some delays in staff being able to access sessions, the Chair proposed the governors meet individually with staff to discuss the Visual Learning Summit (VSL) and feed back these discussions at the next FGB.

ACTION: Gobs to feedback about VSL at next FGB

3b. Vivek Kohli and Vicky Boothman joined the meeting.

3c. It was agreed that Matthew Turpin, Megan Streb, Christina Spiers and Peter Davison would meet with staff to discuss the VSL during the next governor week which began on 14th June.

3d. It was proposed that the GP and TLC meetings continue virtually indefinitely but that, restrictions allowing, governors should meet in-person for the next FGB meeting.

3e. Steve Leggett joined the meeting.

3f. Vicky Boothman and David Hockin discussed the cyber security training they had attended. It was agreed that David Hockin, Sarah Lovelock, Vicky Boothman, the IT Technician and a DSL lead would form an online safety group.

3g. It was noted that Sam Clough would be stepping down as governor at the end of the academic year.

3h. The Chair signed the agreed minutes of the previous meeting.

4. Correspondence

4a. The school had received a letter from the head of children's services and the executive director of wellbeing regarding a new website called *Everyone's Invited*. The website allowed people to post about historical sexual abuse and there were currently over 14,000 submissions. The board was advised that some submissions included names of educational institutions and staff. Hampshire Constabulary had begun Operation Hydrant to investigate any submissions that could be investigated. The letter advised the school to be mindful of this and to contact the LADO if they had any concerns.

5. Communications Between Headteacher and Governors

5a. It was noted that the Chair had supported another trust school by sitting on the panel of a disciplinary hearing. The Chair and Head have had several meetings, discussing staffing issues and vulnerable children.

6. Subcommittee Reports

6a. GP

6aa. It was noted that the new WiFi had been installed and was working well.

6ab. Christina Spiers and Vivek Kohli had met with David Hockin to work through the SFVS.

6ac. City Catering had approached schools requesting relief payments. They had asked Banister for approximately £7,000. Given that the school had received £53,000 of funding for FSM that had not been fully used due to lockdowns the committee had agreed that this payment be made.

6ad. The school had ended the financial year with a surplus of approximately £178,000 which was slightly higher than anticipated due to an additional £10,000 in catch-up funding. It was an ongoing process for the school to identify how best to use the surplus to maximise the benefit for children as they caught up in the coming months.

6ae. The budget forecast for 2021/22 projected an overspend of approximately £65,000. The total expenditure would be £2,223,329 and the total income would be £2,157,857. **Governors approved the budget.**

6af. The committee had also discussed staff vaccinations and all staff who could be and wanted to be vaccinated had had their first dose with some having had their second.

6ag. The site manager was due to retire on 8th October 2021 and the school was currently recruiting for his replacement.

6b. TLC

6ba. It was noted that usually at this time of year TLC would evaluate the progress made against the SIP targets. However, due to the situation robust and reliable data was not available for TLC. The next meeting had been postponed until 9th July to allow the school enough time to provide this data to the committee.

6bb. The school had not received the catch-up funding prior to the TLC meeting but this had not stopped them putting in place all the support required for staff and pupils.

6bc. Governors were informed about the Gentleman's Project which had started in school for some Y5 boys. The project aimed to improve the boys' aspirations. Governors discussed the first session which had taken place since the TLC meeting.

6bd. The committee had discussed the Visual Learning Summit and the resources that were available to teachers as a result. The school had also created a CPD library for staff.

Q: What does the school have in place to ensure the learning from the VLS is embedded into school?

A: The leadership library is based on all the key speakers as well as areas that link to our school improvement agenda. The school is putting an emphasis on the fact that training is not just about attending a course but also wider reading and conversations with colleagues.

Q: How is progress being tracked following the VLS?

A: We are not tracking it formally but want to create sharing space for staff in meetings. We want to give them the opportunity to invest in themselves and their personal growth.

6be. The committee had discussed staff wellbeing. It was noted that staff were in the best place they had been since the beginning of the first lockdown. There were still some children adjusting to being back in school but generally everyone was settling in well.

7. Budget Approval

7a. The budget had been approved in item 6ae.

8. Headteacher Report

8a. Operation Lighthouse

8aa. Governors discussed the five paradigms of Leader in Me. It was noted that the school wanted to be accredited with lighthouse status. The programme was a global initiative but not many schools in the UK had pursued lighthouse status.

8ab. The school explained to governors the structure of the programme which had three key strands (Leadership, Culture and Academics). There would be an eight day intensive introduction to the programme in September where staff would come together to create a shared goal and expectation. The school had chosen to start with KS2 and bring the whole school on board by the end of the next academic year.

8ac. The school was currently bidding for an additional £2,000 that was available for wellbeing through the LA. This money would be put towards the programme.

8ad. The first stage of governor involvement would be to look at the seven habits and ask what they mean to you.

8ae. Operation Lighthouse would become a permanent agenda item for the next year.

9. Staff Visual Learning Summit Feedback

9a. See items 3a and 3c.

10. Safeguarding Update

10a. The school had seen a rise in the number of disclosures about domestic violence in recent weeks. There were no CP children in school currently but a few CIN.

10b. Matthew Turpin left the meeting.

11. Governor Week Planning

11a. Governors would meet with staff to discuss VSL progress.

11c. Vicky Boothman would meet with Sarah Lovelock.

12. AOB

There was nothing to discuss.

ACTIONS:

Page no.	Item	Action	Person Responsible
1	3a	Govs to feedback about VSL at next FGB	ALL